THE UNIVERSITY OF ALABAMA®
WHERE LEGENDS ARE MADE
Student Account Services
How are Students Billed?

• All billing occurs through the student financial account at myBama.ua.edu. Paper bills are not mailed.

• Students and Authorized Users are notified when bills are available via email.

• The student’s email address for University official business is the @crimson.ua.edu.

• Students can opt in for text messages and add an alternate email address.
Why Do I Need an Authorized User Account?

Authorized User accounts must be set up by the student and are **REQUIRED** for our office to discuss the student’s financial information.

- Users will receive communications from Student Account Services and can view the student’s financial account, make payments, and enroll in payment plans.
Billing Process

• Action Card privileges *will not* work until payment has been made in full or enrollment in a payment plan for the term has been completed. Privileges include student health center visits, rec center access, athletic/sporting event access, and dining dollars.

• Class schedules will be cancelled as a result of a student not paying their account balance in full or enrolling in a payment plan by the due date.
When are Financial Aid/Scholarships/3rd Party Payments Applied to the Account?

• When students are awarded aid they must accept the award and fulfill any other requirements, such as signing a promissory note.

• Once Financial Aid, UA Scholarships, and/or other outside resources are authorized, they will show as projected credits to reduce the student’s account balance.

• Non-UA scholarships will be applied to the student’s account when payment is received.
Payment Deadlines

• Summer – Bill will be available on April 15\textsuperscript{th} and the payment due date is May 10\textsuperscript{th} at noon.

• Fall – Bill will be available on July 15\textsuperscript{th} and the payment due date is August 10\textsuperscript{th} at noon.

• Spring – Bill will be available on November 15\textsuperscript{th} and the payment due date is December 12\textsuperscript{th} at noon.

Payment in full or payment plan participation is required no later than noon on the due dates above to prevent schedule cancellation.
Payment Plan Information

• First payment is due at enrollment.

• Payment Plan fee is $30 and due at time of enrollment.

• Payment plan installment dates are fixed dates. If a payment plan due date falls on a weekend or holiday, plan enrollment and payment deadlines will be extended to the next University business day.
Fall Payment Plans

4-Payment Plan: 25% due at enrollment and 3 remaining payments of 25% each
   – Opens: July 15th
   – Closes: July 31st
   – Installments due August 10th, September 10th, and October 10th

3-Payment Plan: 34% due at enrollment and 2 remaining payments of 33% each
   – Opens: August 1st
   – Closes: September 21st
      (Enrollment from September 10th-September 21st will require a 67% payment)
   – Installments due September 10th and October 10th

Once payment plans are closed, payment in full is required.
Spring Payment Plans

4-Payment Plan: 25% due at enrollment and 3 remaining payments of 25% each
  – Opens: November 15th
  – Closes: November 30th
  – Installments due December 10th, January 10th, and February 10th

3-Payment Plan: 34% due at enrollment and 2 remaining payments of 33% each
  – Opens: December 1st
  – Closes: January 21st
    (Enrollment from January 10th-January 21st will require a 67% payment)
  – Installment due January 10th and February 10th

Once payment plans are closed, payment in full is required.
How Can Payments be Made?

• Electronic checks can be made online at no cost.

• Credit/Debit Card payments are accepted online through the students financial account (includes a non-refundable convenience fee of 2.85%, $3 minimum).

• Paper checks and certified funds can be mailed or dropped off to the SAS office for processing. Make sure to include student name and CWID.

• Wire payments can be processed through TransferMate, a third-party vendor. TransferMate does charge a fee for domestic wires.

• International educational payments can be made online through the following:
  o FlyWire – Payment can be made at https://payment.flywire.com/pay/payment
  o TransferMate – Payment option available when you login to student bill through myBama
How Do I Get a Refund?

• All student refunds are processed via Direct Deposit with one exception:
  o A credit balance may be refunded back to a credit card used to pay on the account.

• Students should setup a refund account through the “Pay Your Student Bill” link on myBama. Only students have access to setup the refund account.
Tuition Insurance

• Tuition Insurance is available through GradGuard in partnership with Allianz Global Assistance for students.

• Participation is optional and the agreement is between you and GradGuard.

• You must purchase insurance prior to the first day of class. Coverage extends through the end of that semester.

• For more information, please visit: https://www.studentaccounts.ua.edu, hover over the “Cost” tab and select Tuition Insurance.
Frequently Asked Questions

• What is the access granted course material charge and why is my student being billed for it so late in the semester?
  o Access granted course materials can be an access code for homework or online reading material. These are not charged to the student account until after the add/drop deadline for the semester. Students can opt out of the access granted course material through their Blackboard page.

• My student is not an engineering major. Why are there engineering fees on their account?
  o College and course fees are charged based on the student’s schedule, not their major.
Meet BamaBot on our home page now to answer your Student Account questions 24/7.
Accessing Your Student Account

myBama.ua.edu
Navigating the Student Financial Account

Spring 2022 Bills:
Spring 2022 bills and all prior term bills are now due in full. If your schedule is not secure for the semester: dining dollars and other privileges will not activate until your payment arrangements have been completed and your schedule is subject to cancellation.

International Students - Important Message:
Now you can make your international payments in your own local currency and to a local bank account. Visit TransferMate at: https://touchnetuniversityofalabama.transfermateeducation.com/

TransferMate GLOBAL PAYMENTS

Mailing Address:
University of Alabama
Attn: Student Account Services
Box 870120, 105 Student Services Building
Tuscaloosa, AL 35487

Physical Delivery Address (FedEx/UPS):
University of Alabama
Attn: Student Account Services
801 Campus Drive, 105 Student Services Building
Tuscaloosa, AL 35487
Authorized Users Accessing Student Account

myBama.ua.edu
Student Account Services

Location:
Student Services Center – Room 105

Office Hours:
Monday-Friday 8:00-5:00

Phone:
205-348-5350

E-mail Address:
studentaccounts@ua.edu

Web Site:
studentaccounts.ua.edu

Mailing Address:
Box 870120
105 Student Services Building
Tuscaloosa, AL 35487

Physical Address:
801 Campus Drive
105 Student Services Building
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